

**BRIAN SANDOVAL**  
GOVERNOR



STATE OF NEVADA  
Office of the Governor  
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Name of Organization: P-20W Advisory Council  
Date and Time of Meeting: January 19, 2016, 9:00 AM  
Place of Meeting: State Capitol Building, Annex  
Guinn Room, 2<sup>nd</sup> Floor  
101 North Carson Street  
Carson City, NV 89701

This meeting was conferenced to the following locations:

Grant Sawyer State Office Building  
555 East Washington Ave,  
Suite 5100  
Las Vegas, NV 89101

### **MINUTES**

- I. Call to Order/Roll Call  
Caryn Swobe, Chair

Ms. Swobe called the meeting to order at 9:08 a.m.

Members Present: Caryn Swobe, Stacy Woodbury, Erin Cranor, Marilyn Dondero-Loop, Dr. Kimberly Regan, Sue Dellenbach, Steve Canavero, Ansara Martino for Dennis Perea

Excused Members: Assemblywoman Heidi Swank, Senator Becky Harris, Crystal Abba, Jacqueline Brown, Dr. Kim Metcalf

Guests: Tuhin Verma, Glenn Meyer, Linda Heiss, Lisa Morris-Hibbler, Todd Butterworth, Kristen Rossiter

Staff: Zachary Heit, Brian Mitchell, Dale Ann Luzzi

A quorum was declared.

- II. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item.)

There was not public comment.

- III. Approval of the Minutes from the December 10, 2015 Meeting (For Possible Action)  
Caryn Swobe, Chair

Ms. Woodbury motioned to approve the minutes as written. Ms. Regan seconded the motion. The motion passed unanimously.

- IV. Welcoming Remarks  
Caryn Swobe, Chair

Ms. Swobe welcomed and thanked everyone for attending the meeting.

- V. Work Session on Possible Recommendations for the Council's Report  
(For Possible Action)  
Caryn Swobe, Chair

Ms. Swobe told the Council during the months of November and December the stakeholders and the P-3 subcommittees meet and developed recommendations which were then presented to the entire P-20W Advisory Council at the December 10, 2016 meeting. These will be used to make recommendations to the Governor, Legislature, Board of Regents, and State Board of Education. Mr. Mitchell reviewed the draft document (Attachment A) and asked for feedback from the Council. The first recommendation dealt with improving early learning policy in the state. The Council recommended instead of sending the report from the P-3 subcommittee to the Superintendent, it should be sent to the Governor, who could then convene stakeholders statewide such as ECAC, DHHS, local school district, Board of Regents, Department of Education, and local ECAC to inform the Department of Education as it develops early learning policy. Recommendation number two regarding data recommends that the Governor adopt a policy to facilitate the inclusion of existing and relevant PreK data into NPWR. The Council decided to combine this recommendation with recommendation number six, regarding adding additional state agency data to NPWR, given that both have to do with expanding

NPWR data. It was recommended to focus on research questions rather than specific data elements.

The third recommendation is for the State Board of Education to adopt a single comprehensive kindergarten readiness assessment to be used statewide. After a discussion, Dr. Canavero suggested piloting a KEA and linking it to literacy and *Read by Three*. Recommendation number four is for the Governor and Legislature to include a coordinator position in the DETR budget to oversee NPWR, coordinate agencies' contributions to NPWR, produce reports and direct stakeholder outreach. Recommendation number five is to include a policy person in the Governor's office to work with the NPWR coordinator, develop policy recommendations from NPWR reports and promote effective P-3 governance. Mr. Mitchell will draft another version with all of the comments and feedback from the Council and have it ready for the March 28, 2016 meeting.

VI. Update on NPWR Reports (For Possible Action)

Linda Heiss, Senior Director of Institutional Research,(NSHE)

Ms. Heiss walked the Council through the updated reports available from NPWR (Attachment B) and provided updates on other reports. She said that the "status" shows how far along they are in creating the report. The document is updated regularly. Ms. Heiss said increased NPWR presentations and outreach is being done.

VII. Discussion on Future Plans and Goals for NPWR and the P-20W Council's Role (For Possible Action)

Mr. Mitchell said the future plans and the goals of NPWR and the P-20W Council is a high level conversation about where the council is going and what the right structure is. On September 29, 2015, Senator Kieckhefer and Assemblyman Anderson, who are the chairs of the money committees, sent a letter to Don Soderberg, Director of Nevada Department of Employment, Training and Rehabilitation (DETR). The letter expressed concerns that in statute the P-20W Council is changed with the oversight of the State Longitudinal Data System (SLDS) and the Advisory Council had not met since April 9, 2013. The letter requested that DETR, the Nevada Department of Education and the Nevada System of Higher Education enter into an interlocal agreement to outline and define the roles and responsibilities regarding the SLDS and exchange data.

Ms. Heiss told the Council that there are two agreements. One is the technology and data communication sharing which, has been signed by all three agencies. The second agreement is the governance, which had been distributed to all three agencies but has not been signed. Mr. Mitchell said the intent of the letter was to find out if there is a plan with some goals and oversight involved. The research agenda proposed by the agencies and approved by the Council satisfies the requirement for a plan. Given the agreements between the agencies and the research agenda, there was discussion about the role of this Council should be. Ms. Swobe also said that if the policy position and the coordinator position are approved as recommended, is there a need for this council? She went on to say

that as the issues get more complex and the Council doesn't meet as frequently, is this Council relevant going forward? After a discussion by the Council, Ms. Swobe said that a recommendation could be made that the P-20W would continue on an as needed bases based, on projects that need to be done or projects that are related to the statue. It was also noted that since the P-20W was responsible for the SLDS the statue would need to be updated. No vote was taken.

VIII. Consider Agenda items for Next Meeting (For Possible Action)

Mr. Heit will provide the Council with recommendations before the next meeting as they relate to the Fellowship grant through the Governor's office. These recommendations could be included in the report to the Governor. Several items that could be included regarding the P-20W Council are completion with a purpose, developing data gathering events with key stakeholders, looking at career pathways and developing plans for workforce development. Ms. Swobe asked Mr. Heit to have the recommendations to the Council before the next meeting so they could have time to review them and be prepared.

IX. Next Meeting Date is March 15, 2016, at 2:00 PM. The meeting will be video conferenced between Carson City and Las Vegas.

X. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item.)

There was not public comment.

XI. Adjournment  
Caryn Swobe, Chair

Chair Swobe adjourned the meeting at 10:50 am.